

IT'S YOUR YALE

## 2017 Annual Enrollment

# Enroll

CLERICAL AND TECHNICAL STAFF  
SERVICE AND MAINTENANCE STAFF  
SECURITY STAFF



## About Annual Enrollment

December 1–15 is the time to make enrollment changes to your medical, dental, and vision benefit choices, and to update beneficiary information. You can enroll or make changes in Workday, located on [your.yale.edu](http://your.yale.edu). The Workday link is located at the top of the screen.

If you take no action, your current elections will remain in effect for 2017, with the exception of your Flexible Spending Account (Health Care and/or Dependent Care). If you wish to participate in Flexible Spending Accounts during 2017, you must re-enroll during annual enrollment. You can do so from December 1 to 15, 2016.

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### Key Dates to Remember

**December 1–15:** • Enroll in or change medical, dental, and vision coverage.

• Enroll or re-enroll in a Health Care and/or Dependent Care Flexible Spending Account for 2017.

*Note:* Re-enrollment is required to participate. The 2017 Health Care FSA limit is \$2,600.

**Now through December 16:** Submit complete staff tuition reimbursement claims (for your 2016 tax year benefit).

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### Opportunity to try Yale Health or Aetna Select

If you currently participate in Aetna Legacy plan, which is closed to new enrollment, you may remain in the plan or you may enroll in Yale Health or Aetna Select for a trial period of one year (2017). If you are not satisfied, you will have a one-time opportunity to revert back to the Aetna Legacy plan during 2018 Annual Benefits Enrollment.

## For More Information

Visit [It's Your Yale – Enroll](http://your.yale.edu) on [your.yale.edu](http://your.yale.edu) to access the resources available to help you make your annual enrollment elections. If you have additional questions, contact Employee Services at 203-432-5552 or via e-mail at [employee.services@yale.edu](mailto:employee.services@yale.edu).

Visit <http://your.yale.edu/plan-documents-notice> for important notices and plan documents.

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The benefit description in this document are brief summaries of the benefits offered. More detailed information about your benefits can be found on [your.yale.edu](http://your.yale.edu). If anything differs from what is stated in the legal plan documents and insurance contracts that govern the plans, the legal plan documents will prevail.

Although it is intended that the benefit plans will be continued, the university reserves the right to amend, modify, or terminate the plans at any time.

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